

Public Defender 123 N. Sinclair Ave., Tavares, FL 32778

1. GENERAL

Perform all work in accordance with all applicable state and federal codes, local ordinances, and requirements of Lake County.

The Contractor shall provide all required labor, material, permits, local and state inspections to provide a 100% completed project.

2. PURPOSE

The purpose of this solicitation is to select a Contractor to perform various Americans with Disability Act (ADA) repairs to the Public Defender Building. **All work must be complete on or before September 27, 2013.**

3. DESCRIPTION OF WORK

1st Fl. Women's Accessible Restroom

- **Item 0005-727** Lower lavatory mirror inside stall to 40" max. above the finished floor to bottom edge of its reflecting surface (2010 ADA 603.3)
- **Item 0006-727** Rework lavatory inside stall to provide required 27" minimum knee clearance (2010 ADA Fig. 306.3)

1st Fl. Men's Accessible Restroom

- **Item 0016-738** Lower lavatory mirror inside stall to 40" max. above the finished floor to bottom edge of its reflecting surface (2010 ADA 603.3)
- **0021-739** Lower urinal and mount at 17" max above finished floor to top of rim (2010 ADA Fig. 605.2)

2nd Fl. Women's Accessible Restroom

- **Item 0024-751** Lower lavatory mirror inside stall to 40" max. above the finished floor to bottom edge of its reflecting surface. This will require receptacle to be moved (2010 ADA 603.3)
- **Item 0025-751** Rework lavatory inside stall to provide required 27" minimum knee clearance (2010 ADA Fig. 306.3)

2nd Fl. Men's Accessible Restroom

- **Item 0029-758** Lower lavatory mirror inside stall to 40" max. above the finished floor to bottom edge of its reflecting surface. This will require receptacle to be moved (2010 ADA 603.3)
- **Item 0030-758** Rework lavatory to provide required 27" minimum knee clearance (2010 ADA Fig. 306.3)

4. METHOD OF PAYMENT

The Contractor shall submit their invoice to **Facilities Development and Management, 32400 C.R. 473 Leesburg, FL 34788**, after all work has been completed. **All invoices must be received by September 30, 2013.** In addition to the general invoice requirements set forth below, the invoice shall reference the specific work element for which billing has been initiated. Under no circumstances shall the invoices be submitted to the County in advance of the work being completed or delivery and acceptance of the items.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service. The Contractor shall also submit with their invoice a completed **"Certification of Payment to Subcontractors and Suppliers"** form. Failure to submit invoices and certification form in the prescribed manner will delay payment, and the Contractor may be considered in default of contract.

Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

5. BUSINESS HOURS OF OPERATION

All work is to be performed during regular County working hours. Regular working hours are Monday through Friday, 8:00 A.M. to 5:00 P.M. These hours may vary based on accessibility to work during regular working hours and need with approval from the County's Project Manager. At no time shall the Contractor's work interfere with the day-to-day operation of the County's facilities.

6. REPAIR

The Contractor shall repair any areas of the site damaged as a result of the work. This includes, but is not limited to, sod, trees, plants, sidewalks, curbing, parking lot, irrigation, etc. All repairs are to be made using like materials.

7. CLEAN-UP

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the Contractor shall thoroughly clean up all areas where work has been involved as mutually agreed with the County's Project Manager.

8. COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

9. LABOR, EQUIPMENT, & MATERIALS SHALL BE SUPPLIED BY THE CONTRACTOR

Unless otherwise stated in this solicitation the Contractor shall furnish all labor, equipment, and materials necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

10. QUANTITIES

No guarantee is expressed or implied as to quantities or dollar amounts that will be used for this project. In no event shall Lake County be liable for payments in excess of the amount due for quantities of goods or services actually ordered.

11. WARRANTY

The Contractor shall provide a **one (1) year warranty** on all material and labor. The Contractor shall be responsible for registering all required materials with the manufacturer and shall provide documentation verifying that registration has been completed. Defects shall be made good promptly, within the warranty period.